

2010-2011 STUDENT REGISTRATION FORM

TODAY'S DATE ____/____/____ FALL SEMESTER SPRING SEMESTER SUMMER SESSION

Billing Name (Mr/Mrs/Ms/Dr) _____ Home Phone (____) _____

Address _____ City _____ State _____ Zip _____

Primary Email _____ How did you hear about MIC? _____

Guardian Info Mother Father _____
 Name _____
 Occupation _____
 Company _____
 Work Phone (____) _____
 Cell Phone (____) _____
 Primary Email _____

Guardian Info Mother Father _____
 Name _____
 Occupation _____
 Company _____
 Work Phone (____) _____
 Cell Phone (____) _____
 Primary Email _____

For Adult Students: Name of Company _____ Title _____

Work Phone (____) _____ Cell Phone (____) _____

STUDENT 1: Name _____ Birthdate ____/____/____ Gender M F

New Returning School Name _____ City _____ Grade _____

Student 1 E-mail: _____

PRIVATE INSTRUCTION: Traditional Suzuki Instrument _____ Teacher _____

Preferred Day/Time/Location _____ Start Date ____/____/____

of Lessons: 17 _____ 30 min 45 min 60 min other _____ TOTAL \$ _____

ADDITIONAL PRIVATE INSTRUCTION: Traditional Suzuki Instrument _____ Teacher _____

Preferred Day/Time/Location _____ Start Date ____/____/____

of Lessons _____ 30 min 45 min 60 min other _____ TOTAL \$ _____

GROUP CLASSES/CHAMBER MUSIC/LARGE ENSEMBLE:

Name _____ Day/Time/Location _____ TOTAL \$ _____

Name _____ Day/Time/Location _____ TOTAL \$ _____

If you are a new student, or a returning student submitting this form after July 15, 2010: Registration Fee \$20 \$ _____

STUDENT 1 TOTAL: \$ _____

STUDENT 2: Name _____ Birthdate ____/____/____ Gender M F

New Returning School Name _____ City _____ Grade _____

Student 2 E-mail: _____

PRIVATE INSTRUCTION: Traditional Suzuki Instrument _____ Teacher _____

Preferred Day/Time/Location _____ Start Date ____/____/____

of Lessons: 17 _____ 30 min 45 min 60 min other _____ TOTAL \$ _____

ADDITIONAL PRIVATE INSTRUCTION: Traditional Suzuki Instrument _____ Teacher _____

Preferred Day/Time/Location _____ Start Date ____/____/____

of Lessons _____ 30 min 45 min 60 min other _____ TOTAL \$ _____

GROUP CLASSES/CHAMBER MUSIC/LARGE ENSEMBLE:

Name _____ Day/Time/Location _____ TOTAL \$ _____

Name _____ Day/Time/Location _____ TOTAL \$ _____

If you are a new student, or a returning student submitting this form after July 15, 2010: Registration Fee \$20 \$ _____

STUDENT 2 TOTAL: \$ _____

PRINT BILLING NAME: _____ PAYMENT TOTAL: \$ _____

Circle Payment Type: Check (payable to Music Institute of Chicago) OR Visa MasterCard Discover American Express

Account # _____ CSV Code _____ Exp Date _____

Credit Card Billing Address (if different than above) _____

City _____ State _____ Zip _____

Signature _____

THANK YOU FOR YOUR PAYMENT.

SEE BACK TO COMPLETE REGISTRATION →

FOR OFFICE USE ONLY:

STUDENT ID: _____ CODE: _____

Office Use Only: Student Name(s)

ENROLLMENT INFORMATION AND POLICIES: 2010-2011

REGISTRATION

Students who register for lessons and classes in the fall semester will be automatically renewed for the spring semester. Alternate arrangements (including withdrawal) should be communicated **in writing prior to the spring semester**. Statements for spring tuition are sent to each student prior to the start of spring semester. Once spring semester begins, all regular attendance and withdrawal policies are in effect.

* **Exceptions to automatic renewal include Musical Theater and Musikgarten® classes, for which students must always re-register.**

ATTENDANCE

- Students are expected to be present for all classes and lessons.
- Private instruction students are allowed **one make-up lesson per semester only in the event of illness or death in the family**.
- Notification of inability to attend a lesson does not excuse payment for contracted lessons.
- **If a student must miss a lesson, please contact the teacher at least 24 hours prior to the scheduled lesson time.**
- Lessons cancelled by the teacher will be made up by the teacher at a mutually agreed upon time.
- **Group class absences may not be made up.**

WITHDRAWAL and REFUNDS (all policies are per semester)

Withdrawal requests for all lessons and classes must be received in writing. **A fee of \$25 per group class will be assessed for students who enroll and subsequently withdraw prior to the first class.** Refunds for group and private instruction will be according to the following schedule:

- After one or two lesson(s)/class(es), tuition will be refunded for the lessons/classes not received.
- After three lessons/classes, no refunds will be issued.

TUITION & PAYMENT POLICY

- Tuition for lessons is billed by semester and is payable in full prior to the delivery of the first lesson. **(Those registering for fall by the early registration deadline of July 15 must submit one-half of the total semester tuition with their registration form. The remaining balance is due by August 15).**
- Registration forms will not be accepted without payment.
- Payment may be made by cash, check, Discover, MasterCard, American Express, or Visa.
- For students enrolling only in group classes, tuition must be paid in full at registration to hold a place in the class.
- **A \$25 fee will be charged for any returned checks.**

INSTALLMENT PLAN & FINANCIAL AID

An installment plan is available for students who are enrolling for a full semester. The installment plan enrollment fee is \$25 per semester. **To sign up for the plan for fall semester, return the installment plan request form with your registration form no later than August 15, 2010.** After we receive the request form, an installment packet with specific dates, amounts, and documents will be mailed to you in early September. Tuition in the installment plan is divided into **3 payments throughout the semester**. Applications for financial aid and scholarships must be received by **July 15 for priority consideration**. Applications are also accepted and reviewed on a rolling basis throughout the year.

FINANCE CHARGES

Interest of 1.5% per month (18% APR) will be charged on unpaid balances more than 30 days past due. Finance charges continue to accrue until the balance is paid in full.

DEPORTMENT & PUBLICITY CONSENT

While on the Music Institute of Chicago's premises, students and those accompanying them are expected to treat our facilities respectfully. Skates, skateboards, pets, etc. are not allowed in the building. Food and beverages are not permitted in the studios.

Photographs, audio, and video of students engaged in Music Institute of Chicago activities including but not limited to instruction, rehearsal, workshop or performances may be used in MIC publications, newspapers, magazines, radio, and other related publicity materials including the internet. Your signature on the registration form constitutes consent and permission by the student and/or students' parent(s) and legal guardians to use the student's name and/or image/audio for any advertising, publicity, marketing, or packaging. This release is irrevocable.

AGREEMENT TO ABOVE POLICIES

Please be aware that by signing a New Student Registration form or a Re-Registration form for any type of lesson or class you are indicating you have read and agree to the terms as stated above on behalf of your child and/or yourself.

WAIVER AND RELEASE OF ALL CLAIMS: **IMPORTANT - PLEASE READ!**

Parents/guardians/caretakers are responsible for supervising the safety and deportment of their children at all times while they are on the Music Institute's premises. In addition, in registering yourself or your minor child(ren)/ward(s) for participation in programs of the Music Institute of Chicago, you acknowledge you will be waiving and releasing all claims for injuries you or your child(ren)/ward(s) might sustain arising out of these programs. **TO WIT:** I recognize and acknowledge that there are certain risks of physical injury to participants in programs of the Music Institute of Chicago, and I agree to assume the full risk of any such injuries, damages, or loss regardless of severity which I or my child(ren)/ward(s) may sustain as a result of participating in any activities connected or associated with any such programs. I waive and relinquish all claims I or my child(ren)/ward(s) may have against the Music Institute of Chicago and its officers, agents, servants, volunteers and employees from any and all claims from injuries, damage or loss which I or my child(ren)/ward(s) may have or which may accrue to me or my child(ren)/ward(s) on account of my participation or the participation of my child(ren)/ward(s) in any of these programs. I further agree to indemnify and hold harmless and defend the Music Institute of Chicago and its officers, agents, servants, volunteers, and employees from any and all claims resulting from injuries, damages, and losses sustained by me or by my child(ren)/ward(s), and arising out of, connected with, or in any way associated with the activities of any of the programs. I have been provided with a copy of and have read the Music Institute's "Enrollment Information and Policies" form and the claim waiver (above), and I agree to the terms as stated. Further, I have read and fully understand the program details and waiver and release all claims. I so signify by affixing my signature below.

X _____

Signature of parent or adult student

_____/_____/_____
Date

IMPORTANT DEADLINES

JULY 15, 2010

Priority Re-Registration Deadline

Avoid re-registration fees! Complete & return this form by the deadline to have your registration fee waived.
One-half of the tuition for the semester is due at the time of re-registration.

Priority Financial Aid Application Deadline

If you wish to apply for financial aid for fall semester, return the enclosed forms.

AUGUST 15, 2010

Fall Tuition Balance Due

Installment Plan Request Deadline

If you wish to enroll in the installment plan, return the enclosed installment plan form.

MUSIC INSTITUTE OF CHICAGO: 2010-2011 TUITION RATES

Scholarships and financial aid are available for those who qualify.

PRIVATE INSTRUCTION (17 weeks per semester) FREE musicianship classes included (\$35 annual materials fee)

Traditional Private Instruction		Suzuki Program: (includes Suzuki group classes and activities)	
60 minute weekly	\$ 1,419.50	60 minute weekly	\$ 1,542.75
45 minute weekly	\$ 1,088.00	45 minute weekly	\$ 1,211.25
30 minute weekly	\$ 782.00	30 minute weekly	\$ 905.25
Semi-Private Instruction	\$ 539.75	Semi-Private Instruction	\$ 663.00

Note: Higher hourly rates apply to special rate faculty.

THE ACADEMY

Senior Academy (by audition only) - includes private lesson, chamber music, orchestra or special keyboard classes and enrichment activities (fee is per year) 30 Saturdays per year (Ages 13 and up)	\$ 6,600.00
Junior Academy (by audition only) (fee is per year) 30 Saturdays per year (Ages 10 to 14)	\$ 4,800.00

Classes/Ensembles/Chamber Music (15 weeks of instruction unless otherwise noted)

	Per semester materials fees:
EARLY CHILDHOOD PROGRAMS	Babies & Toddlers \$30
Musikgarten: Babies, Toddlers, Cycle of Seasons, Music Makers I	\$ 198.00
Musikgarten: Music Makers II	\$ 264.00
	Cycles \$35
	Music Makers I and II \$45

YOUTH PROGRAMS

Suzuki Samplers: (cello, flute, guitar, piano, violin) (8 week sessions)	\$ 213.00
Small Group Instruction:	
Brass - Natural Trumpet Ensembles (Hose Horn)	\$ 270.00
Composition (semi-private)	\$ 539.75
Composer's Lab (8 week session)	\$ 465.00
Guitar	\$ 290.00
Organ (8 week sessions)	\$ 210.00
Percussion: World Drumming	\$ 180.00
Piano - Keyboard Safari	\$ 290.00
MUSICIANSHIP (Tuition FREE for MIC private lesson students)	all others: \$ 240.00 (\$35 annual materials fee)

Chamber Music:

Chamber Music (amount per student)	60 min: \$465	45 min: \$ 360.00
Duo Piano (amount per student) (8 coachings per semester)		\$ 130.00

Large Ensembles: Orchestras & Choirs

Reading Ensemble	\$ 185.00	Note: Orchestras and choirs are priced per semester.
Sinfonia Orchestra (by audition)	\$ 225.00	
Philharmonic Orchestra (by audition)	\$ 255.00	
Recorder Orchestra	\$ 225.00	
The New Baroque Orchestra (by audition) (6 week sessions)	\$ 110.00	
Youth Choir (by audition)	\$ 220.00	

Musical Theater:

SmashUP! (Evanston West & Highland Park) (8 weeks)	\$ 190.00
Broadway Bound (Evanston West) (15 weeks)	\$ 495.00
The Company Act One, Act Two (Evanston West & Lake Forest) (15 weeks)	\$ 495.00
Songwriting Workshop	\$ 240.00
Saturday Evening Enrichment Series (Saturdays in October)	\$100 for 4 weeks; \$30/session
Second Stage (spring semester only)	\$ 325.00
Granquist Audition Workshop (spring semester only)	\$ 330.00

ADULT STUDIES

Small Group Instruction:

Group Harpsichord (8 week sessions)	\$ 210.00
Group Organ for Adults (8 week sessions)	\$ 280.00
Percussion: Brazilian Percussion	\$ 155.00
Percussion: World Drumming	\$ 180.00
Cello: Group Cello for Suzuki Cello Parents	\$ 290.00

Musicianship:

Adult Musicianship (FREE for MIC private lesson students)	all others: \$ 240.00 (\$35 annual materials fee)
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Chamber Music:

Chamber Music (amount per student)	60 min: \$465	45 min: \$ 360.00
Duo Piano (amount per student) (8 coachings per semester)		\$ 130.00

Vocal Workshops & Ensembles:

Adult Musical Theater Workshop (12 weeks)	\$ 480.00	Note: Orchestras and ensembles are priced per semester.
Chorale (by audition)	\$ 155.00	
Madrigal Singers (by audition)	\$ 185.00	
Opera Workshop (by audition)	\$ 415.00	

Orchestral Ensembles:

Community Symphony	\$ 80.00
DaCapo Orchestra	\$ 225.00
Quartet Strings	\$ 150.00
Recorder Orchestra	\$ 225.00

New Horizons Band:

New Horizons Band (includes sectionals)	\$ 240.00
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EARLY MUSIC

Group Harpsichord (8 week sessions)	\$ 210.00
Group Organ for Adults (8 week sessions)	\$ 280.00
Introduction to the Lute	\$ 240.00
Madrigal Singers (by audition)	\$ 185.00
Natural Trumpet Ensemble	\$ 270.00
The New Baroque Orchestra (by audition) (6 week sessions)	\$ 110.00
Recorder Orchestra	\$ 225.00
Viola da Gamba Technique & Repertory	\$ 240.00

WORLD MUSIC

World Drumming	\$ 180.00
Brazilian Percussion	\$ 155.00
Samba Dance	\$ 155.00