

# Music Institute of Chicago

## Summer Private Instruction Registration Form for Current Students

Priority Deadline: May 15, 2021

Summer Session: June 15 – September 5, 2021

It's time to start planning for summer lessons! For the benefit of your/your child's studies, we strongly recommend that lessons continue during the summer. This continuity is essential to maintaining effective practice routines over the three-month summer period. In contrast, prolonged interruption of lessons typically results in spending much of fall semester recovering lost skills.

### HOW TO SIGN UP FOR THE SUMMER SESSION:

1. Bring this form to a lesson to discuss with your/your child's private teacher.
2. Collaborate with your/your child's private instructor to plan a summer learning strategy: goals, lesson days, lesson times, lesson length, etc. (please consider vacations and camps when coordinating schedules).
3. After consulting with your teacher, fill out the information on the back of this page with the schedule discussed with your private instructor indicating specific days, lesson length, and the total number of lessons. If you do not have any make-up lessons from spring semester, check with your teacher to see if you may schedule your first summer lesson during spring make-up week.
4. Once completed, **submit this form** to your Campus Staff, who can help you calculate your summer balance due. **Payment is due in full at the time of registration.**

### PLEASE NOTE:

- **Payment is due in full at the time of registration.**
- If you are not certain of your complete summer schedule at this time, please register for the weeks for which you are certain; you may always add additional lessons later in the summer.
- Financial aid is available for summer private instruction for students currently receiving financial aid; please request continuation of aid on other side of this form.
- Make-up lessons are not offered during summer session due to the personalized customization of each student's schedule.
- Refunds are not given in the event of missed lessons.

**For priority scheduling consideration, please complete this form and mail with payment in full to MIC Campus Staff by May 15, 2021.**

**You may also register online at <https://musicinst.wufoo.com/forms/pbx Suj01ph10a0/>**

Music Institute of Chicago, 1702 Sherman Avenue, Evanston, IL 60201 – 847.905.1500

You may also register online at [www.musicinst.org](http://www.musicinst.org)

**PAYMENT IS DUE IN FULL AT THE TIME OF REGISTRATION**

*(over)*

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### 1. STUDENT INFORMATION

Student Name: \_\_\_\_\_ Campus: \_\_\_\_\_  
 Teacher: \_\_\_\_\_ Instrument: \_\_\_\_\_  
 Phone #: \_\_\_\_\_ E-mail: \_\_\_\_\_

### 2. DETERMINE YOUR SCHEDULE

After consulting with your teacher, please circle the days you will be taking lessons this summer:

| June |    |    |    |    |    |     |
|------|----|----|----|----|----|-----|
| Sun  | M  | T  | W  | Th | Fr | Sat |
|      |    | 1  | 2  | 3  | 4  | 5   |
| 6    | 7  | 8  | 9  | 10 | 11 | 12  |
| 13   | 14 | 15 | 16 | 17 | 18 | 19  |
| 20   | 21 | 22 | 23 | 24 | 25 | 26  |
| 27   | 28 | 29 | 30 |    |    |     |

| July |    |    |    |    |    |     |
|------|----|----|----|----|----|-----|
| Sun  | M  | T  | W  | Th | Fr | Sat |
|      |    |    |    | 1  | 2  | 3   |
| 4    | 5  | 6  | 7  | 8  | 9  | 10  |
| 11   | 12 | 13 | 14 | 15 | 16 | 17  |
| 18   | 19 | 20 | 21 | 22 | 23 | 24  |
| 25   | 26 | 27 | 28 | 29 | 30 | 31  |

| August/September |    |    |    |    |    |     |
|------------------|----|----|----|----|----|-----|
| Sun              | M  | T  | W  | Th | Fr | Sat |
| 1                | 2  | 3  | 4  | 5  | 6  | 7   |
| 8                | 9  | 10 | 11 | 12 | 13 | 14  |
| 15               | 16 | 17 | 18 | 19 | 20 | 21  |
| 22               | 23 | 24 | 25 | 26 | 27 | 28  |
| 29               | 30 | 31 | 1  | 2  | 3  | 4   |
| 5                | 6  | 7  | 8  | 9  | 10 | 11  |

June 7: Last day of Spring Semester  
 June 8-14: Spring Make-up Week  
 June 15: Summer Session begins

July 4: Independence Day, No Lessons

September 5: Last day of Summer Session  
 September 6: Labor Day, No Lessons  
 September 7: Fall Semester Begins

Total # of lessons: \_\_\_\_\_ Length of lesson: \_\_\_\_\_ (30, 45, 60, 90 or 120 minutes)

Standard Summer Tuition Rate per lesson\*: 30 minutes = \$ 60.20 45 minutes = \$ 83.85 60 minutes = \$ 107.55

\*Students studying with special rate faculty will receive an additional statement showing a remaining balance due. Payment is due in full prior to the first summer lesson.

Percentage discounts: (discounts may not be combined)

- Adults - (age 19+), taking a private lesson before 3:30 pm Monday-Friday in MIC studios, receive a 20% reduction in tuition. This does not apply to special rate faculty.
- Seniors - (age 65+) receive a 15% discount on private lessons.

If you received financial aid in Spring Semester, do you request a continuation for Summer Session?

(circle one) Yes No for office use only: reduction = \_\_\_\_\_% (max 40% for Summer)

### 3. TUITION PAYMENT AND SIGNATURE – Payment is due in full at the time of registration.

I hereby register for and agree to pay for the instruction indicated above.

**AGREEMENT TO POLICIES** Please be aware that by signing a Student Registration Form for any type of lesson or class, you are indicating you have read and agree to the terms as stated on this form on behalf of your child(ren)/ward(s) and/or yourself.

Parent/Adult Student's Signature \_\_\_\_\_

Print Billing Name: \_\_\_\_\_ Payment Amount: \$ \_\_\_\_\_

Circle Payment Type: Cash Check Credit/Debit Card: Visa Master Card Discover AmEx

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